



SEALED TENDERS FOR EXTERIOR LOT CLEANUP WILL BE RECEIVED BY:

The Corporation of the Municipality of Powassan
250 Clark Street
Powassan, ON, P0H 1Z0

TENDER NUMBER: 2025-009

EXTERIOR PROPERTY CLEANUP AND LARGE VEHICLE REMOVAL

TENDER CLOSING DATE AND TIME: 2:00 P.M. LOCAL TIME August 14th, 2025

TENDER OPENING TIME: 2:15 P.M. LOCAL TIME August 14th, 2025
To be awarded at the council meeting of
August 19th, 2025

TENDER FOR: Exterior property cleanup and the removal of large
vehicles as specified by the Property Standards Officer.

**This complete tender package must be submitted in a sealed envelope, clearly
marked "Cleanup Tender: 2025-009"**

LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED

1. Project Details:

The Corporation of the Municipality of Powassan invites qualified contractors to submit tenders for exterior property cleanup and the removal of large vehicles from the premises of one residential property in Powassan. The objective is to clear the property of debris and safely remove any large vehicles or equipment. All services must be performed in a safe, timely, and environmentally responsible manner.

The successful contractor will be responsible for the following tasks:

- Large Vehicle Removal:
 - Safe and efficient removal of derelict vehicles, snowmobiles, RVs, trailers and other various equipment from the property.
 - Vehicles should be removed in compliance with local laws and regulations concerning vehicle disposal or transportation.
 - Ensure that all hazardous materials, fuel, or oils in the vehicles are disposed of in accordance with environmental and safety regulations.
- Waste Disposal:
 - Proper disposal of all waste, debris, and unwanted items from the site.
 - Ensure that disposal is carried out in compliance with local waste management regulations.

To be completed as soon as possible, but no later than September 19th, 2025.

For the unit price bid, the Contractor shall perform his/her work in such a way to cause the least possible inconvenience to the travelling public and shall provide all necessary warning signs and flagmen or other protective and/or warning devices as required by Ontario Traffic Manual-Book 7.

The work shall be completed during daylight hours only.

For the unit price bid, the Contractor shall supply all materials, labour, tools, asbestos abatement, equipment, environmental protection, and all other things necessary to complete the work in accordance with these contract documents and to the satisfaction of the Protective Services Official or his representative. Landfill tipping fees for the disposal of materials shall be included in the bid price.

Measurement for payment shall be a lump sum.

2. Location Of Work:

The location of work is to be: one residential property within the Municipality of Powassan.

3. Schedule of Contract Documents:

1. The following information for bidders
2. The following Special Provisions
3. Bid Form
4. Contractor's Ability to Perform Work

4. General Information:

All inquiries concerning the tender, prior to tender closing shall be directed to:

Michael McGregor, Protective Services Official
Municipality of Powassan
250 Clark Street, Powassan ON P0H 1Z0
Telephone (705) 724-2813 x 304
Email: mmcgregor@powassan.net

For the purposes of this document, a company performing work for the Municipality of Powassan will hereby be referred to as a "Contractor".

The Contractor will submit their sealed Tenders by traditional mail/drop-off at the Municipal Offices, 250 Clark Street, Powassan ON before Tender closure.

A Contractor may amend their Tenders at any time prior to the set closing date/time by submitting a signed and sealed amendment. No amendments will be accepted post-Tender closure. A Tender may be voided by superseding it with a later Tender or letter of withdrawal, prior to the closing date and time.

Any and all Tenders that are received after the Tender closing date/time will be rejected by the Municipality. Any and all unsigned Tenders will be deemed unacceptable and will be rejected by the Municipality.

Notification of Acceptance of Tender will be by telephone and written form of notice, to the address of the Contractor used on the bid forms. The Date of Acceptance shall be deemed to be the date the Contractor receives the Notification of Acceptance.

5. Performance Evaluation:

Failure to execute the contract in a competent and timely manner will result in the disqualification of the bidder from bidding on the Municipality of Powassan's contracts for a period of two (2) years.

6. Required Site Visit:

Prior to submitting a Tender, all interested bidders are required to attend a site visit to understand the scope of work required. Site visits are to be coordinated through the Lead Contact as identified in Section 4.

7. Liability/Indemnification:

The Contractor shall indemnify the Municipality, its officers, employees, and agents from all claims, demands, actions, or other proceedings initiated by others arising out of or attributable to anything done, or omitted to be done by the Contractor, its officers, employees or agents in connection with the services performed or required to be performed under this Contract.

8. Liability/Insurance:

The Contractor shall maintain a policy of motor vehicle liability insurance for both owned and non-owned licensed vehicles having limits of not less than \$5,000,000.00 inclusive per occurrence for bodily injury, death, and damage to property.

The Contractor shall maintain a policy of general liability insurance having limits of not less than \$5,000,000.00 inclusive per occurrence for bodily injury, death, and damage to property.

The general liability policy shall include the Municipality as an additional insured, but only in respect of and for the duration of the services to be performed under this contract and shall contain a cross-liability clause endorsement.

The Contractor shall provide proof of valid WSIB coverage.

Prior to the beginning of the Contract the Contractor must provide proof of insurance (certificate of insurance or certified copy of policy) to the Clerk of the Municipality.

POLICY NO.: _____ INSURANCE CO.: _____

AMOUNT: _____ EXPIRY DATE: _____

9. Motor Vehicles and Excess Loading:

The Contractor is responsible for having and maintaining a valid CVOR (Commercial Vehicle Operator's Registration) certificate throughout the duration of this contract.

Where a vehicle is hauling materials for use on the work under the contract, in whole or in part upon a public highway and where motor vehicle registrations is required for such vehicle, the Contractor shall not cause or permit such vehicles to be loaded beyond the legal limit as specified in the Highway Traffic Act, whether such vehicle is registered in the name of the Contractor or otherwise, except where there are designated areas in the contract where overloading is permitted. The Contractor shall bear the onus of weighing disputed loads.

10. Bidder Deposit:

Bidders are required to deposit a certified cheque, payable to the Corporation of the Municipality of Powassan, for 5% of the total bid price. Unsuccessful bidders' cheques will be returned upon award of the contract.

11. Health & Safety:

All work performed under this Contract must be carried out in accordance with the Municipality's Health and Safety Policy and any federal and provincial health and safety legislation and regulations. Failure to comply with this condition will be considered a breach of contract.

SCHEDULE A: Bid Form:

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location and understands and accepts the said conditions and specifications, and for the prices set forth in this quote, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications for the sum provided in the table below:

ITEM	SPEC	DESCRIPTION	UNIT	QTY	UNIT BID PRICE	TOTAL BID
1.	CLEANUP	Full scope of work as per Section 1	Lump Sum	1	\$	\$
					HST	\$
					TOTAL BID	\$

I/We (the Contractor) promise to perform the work without undue delay and complete the work by:

As soon as possible, but no later than September 19, 2025.

Name of Individual or Firm _____
hereinafter referred to as the
"Contractor" (Print)

Address:

Authorized Signature _____

Title _____

Date _____

Witness or Firm Seal _____

SCHEDULE B: Contractor's Ability To Perform Work:

The Contractor is required to complete the following statements, and is required to include the said statements using the space provided or similar documentation provided by the Contractor in their Tender submission.

Statement A: The Contractor must state contracts and/or experience in successfully performing similar projects.

Statement B: The Contractor must list all senior supervisory staff to be used during the completion of the contract, and the relative experience of each listed staff member.

Statement C: Give the list and cost value of all work performed by sub-contractors.

Statement A – Contractor's Experience for Reference:

Statement B – Senior Supervisors and Experience:

Statement C – List of Sub-Contractors:
